

**WATTSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
Work Session**

February 11, 2019

The meeting of the Board Work Session convened on February 11, 2019 at 7:00 PM at the Wattsburg Area Elementary School.

Mr. Eric Duda, Dr. Bill Hallock, Mr. Josh Paris, Mrs. Julie Pikiwicz, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Also in attendance were Mr. Ken Berlin, Superintendent and Mrs. Vicki Bendig, Business Administrator.

Roll Call

No visitors requested addressing the Board.

Guest & Citizen

Mrs. Bendig gave the Treasurer's Report with the General Fund balance of \$11,523,522.19 and a review of Checks Already Written amounting to \$52,736.57. Full report will be given at the February 18, 2018 meeting.

Treasurer's Report

The Board discussed Budgetary Transfers of \$1,530,000 from the Unassigned Fund Balance and assign it to the Committed Reserve Fund for the WAMS HVAC renovation and mechanical upgrades and to transfer \$943,045.05 from the Committed Reserve Fund and assign it to the Capital Projects Fund for Application 1 of the WAMS HVAC GESA Project. This item to be placed on the February 18, 2019 agenda.

Budgetary Transfers

The Board discussed the additions to the Kelly Educational Staffing Services Substitute List. This item to be placed on the February 18, 2019 agenda.

Kelly Substitutes

The Board discussed the following leave requests:

Leave Requests

- An Intermittent Family Medical Leave of Absence for Denise Hackenberg effective February 6, 2019.
- An Intermittent Family Medical Leave of Absence for Crystol Fenno effective February 11, 2019.
- A Sabbatical Leave of Absence for Judy Metzler effective January 17, 2019 through June 7, 2019.

This item to be placed on the February 18, 2019 agenda.

The Board discussed the following appointments:

Personnel
Appointments

- Valerie Dolph as Cook/Baker, Class B, 5.5 hours/day, 180 days/year at the rate of \$12.67 hour effective February 5, 2019.
- Amanda Green as Medical Assistant, Class B, 185 days/year, 7.25 hours/day at the rate of \$20.00/hour effective February 19, 2019.

This item to be placed on the February 18, 2019 agenda.

The Board discussed the approval of the Medical Assistant Memorandum of Agreement between WASD and WESPA Local 2. This item to be placed on the February 18, 2019 agenda.

Medical Assistant
MOA

The Board discussed the following conference requests:

Conference
Requests

- Leslee Hutchinson to attend CDT Item Data Review on March 25-29, 2019 in Harrisburg, PA at no cost to the district.

- MaryBeth Hengelbrok, Todd Talbot, and Erica Young to attend Microsoft Innovative Educator Teacher’s Academy on February 19, 2019 in Edinboro, PA. Estimated cost: \$212.20. Funds from Professional Development.
- Susan Nolan, Julie O’Donnell, and Ryan Murphy to attend PSSA & Keystone Depth of Knowledge Item Writing and Scoring on February 13, 2019 in Edinboro, PA. Estimated cost: \$362.10. Funds from Professional Development.
- Chris Paris to attend PDE Data Summit on March 24-27, 2019 in Hershey, PA. Estimated cost \$1,204.49. Funds from Principal Conference.
- Jeff Gifford to attend NW PA Turf and Ornamental Conference on March 19, 2019 in Meadville, PA. Estimated cost: \$118.36. Funds from Maintenance Conference & Dues.

This item to be placed on the February 18, 2019 agenda.

The Board discussed the homebound instruction of a WAMS 7th grade student from January 18, 2019 anticipated through March 1, 2019 and academic services of LearnWell for a hospitalized WAMS 8th grade student beginning January 29, 2019 with an estimated end date of February 28, 2019. These items to be placed on the February 18, 2019 agenda.

Homebound
Instruction
Academic Services

The Board discussed the renewal of the Sapphire Suite Software. This item to be placed on the February 18, 2019 agenda.

Sapphire Suite
Software

The Board discussed the transportation requests and ratification of field trips since last meeting. This item to be placed on the February 18, 2019 agenda.

Transportation
Requests

The Board discussed the additions of Kimberly Bayhurst, Lea Hetherington and Justin Wetzel to the WASD Volunteer List. This item to be placed on the February 18, 2019 agenda.

Volunteer List

The Board discussed the appointment of Rhonda Henry as a WAMS Extra-Mile After-School Math Tutor for the 2018-2019 school year. This item to be placed on the February 18, 2019 agenda.

Extra-Curricular
Appointment

Mr. Berlin gave an update on the proposed ECTS renovation funding issues. A discussion ensued.

ECTS

Dr. Pushchak reported that the IU has an opening for an Assistant Executive Director. This is a position has been vacant for a long time. He will also be attending the budget meeting tomorrow.

Northwest Tri-
County
Intermediate Unit

There being no further business, upon motion by Dr. Hallock seconded by Mrs. Thayer-Zacks, the meeting adjourned at 7:15 PM.

Adjournment

Signature on File
Vicki Bendig
Board Secretary